



## Candidacy Packet - NFTY-PAR Regional Board 2020-2021/5781

Dear Prospective NFTY-PAR Regional Board Member,

Thank you for your interest in running for the 2020-2021 NFTY-PAR Regional Board. We appreciate your enthusiasm and are excited that the future of NFTY-PAR will be successful due to the continuing tradition of strong leaders in our region. In order for you to run for office, there are a number of things that you must complete. This package includes all the information regarding your candidacy including:

- Position duties and responsibilities dictated by the NFTY-PAR Constitution
- Candidate Declaration Form
- NFTY-PAR Brit Avodah (Work Covenant)
- Rabbinic, TYG Advisor, and Parental Certification Forms
- Guidelines for writing Letters of Intent
- 2020-2021 NFTY-PAR (Tentative) Event Calendar
- Candidate program writing requirement
- Picture of just candidate in a JPG file

As an executive position honors you, you must honor the obligations of that position. NFTY places significant emphasis on youth leadership opportunities – such as running for Regional Board. Therefore, it is imperative that you understand the many duties and obligations associated with Regional Board positions. Please read over the enclosed job descriptions carefully so that you may be sure that your interests and abilities suit the position that you are considering. **You are required to speak with at least one current Regional Board member prior to March 20**, and although not mandatory it is highly encouraged that you speak with the member currently serving in the position you are running for on PAR Board as well as the President.

In order to officially run for office, you must submit all of your completed, original candidacy materials **NO LATER THAN FRIDAY, MARCH 20, 2020** to Amanda Wachstein (no faxes, please). All Election materials **must** be submitted by email ([awachstein@urj.org](mailto:awachstein@urj.org)) or in person. **All Elections documents should be submitted as PDF files.** In addition to your paperwork, you will need to submit a picture of just yourself as a separate JPG file. All candidates must have declared their candidacy by this time, **no** candidates will be accepted after this date. If you fail to submit it by the deadline, information about running by petition is later in this packet. Should you have any questions regarding the application, the election process in general, or any other requirements of being a member of the Regional Board, please contact us at any of the numbers listed below. Elections will be held at **Spring Kallah on Friday, April 17, 2020**. please know how thrilled we are to hear of your interest to serve as a member of the NFTY-PAR Regional Board.

L'shalom,

Eli Weitzman  
NFTY-PAR President  
[par-president@nfty.org](mailto:par-president@nfty.org)  
Cell: 856-278-0049

Shayna Pellen  
NFTY-PAR FVP  
[par-fvp@nfty.org](mailto:par-fvp@nfty.org)  
Cell: 215-292-2899

Amanda Wachstein  
Senior Regional Director of Youth Engagement  
[awachstein@urj.org](mailto:awachstein@urj.org)  
Cell: 610-470-7000

**2020-2021 NFTY-PAR Regional Board  
Candidate Declaration Form**

I, \_\_\_\_\_ do hereby declare my intent to run for the NFTY-PAR Regional Board for the year 2020-2021. I certify that I have read the duties and responsibilities of this position, as outlined in the NFTY-PAR Constitution, and I understand that I will be expected to perform all of these duties to the best of my ability.

I further certify that I have read and fully understand the process of election and candidacy in NFTY-PAR and promise to abide by that process. Should I have any questions regarding the election and/or candidacy process, I understand that I am free to contact the Regional President or the NFTY-PAR Regional Director at any of the numbers found on the first page of this package.

In the event that I am not elected to my chosen position, I understand that I have the option and am limited to one position drop down. All positions should be sought on an individual basis. Any drop-down information submitted will be held strictly confidential until the time of the election or appointment of the drop-down office.

I certify that I have spoken with my Rabbi, my TYG Advisor, and my parent/guardian. I have discussed my intent with them, and I am including certification of their support for my candidacy.

I am aware of the expectations placed upon NFTY-PAR Regional Board Members and commit to the terms of this declaration and the NFTY-PAR Brit Avodah. As a Regional Board member, I understand that I will be held to a higher standard. I understand the integrity associated with a Regional Board title, and I am willing to meet the expectations, if elected or appointed.

Name: \_\_\_\_\_ TYG: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Current Grade: \_\_\_\_\_

I am running for the following elected position: \_\_\_\_\_

I discussed this intent with \_\_\_\_\_ (current Regional Board member(s)).

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date

**2020-2021 NFTY-PAR Regional Board**  
**Brit Avodah**

*“It is not the position that honors the person, but rather the person that honors the position” – Taanit 21b*

Being elected or appointed to the NFTY-PAR Board presents an incredible opportunity. You can exert considerable influence over the lives of more than six hundred Reform Jewish teenagers. As a leader of NFTY-PAR, you set the example for fellow NFTYites through your involvement as well as your conduct. Not only do you represent the individual teens of our region, but you also characterize over 30 TYGs across our region, including the one from which you began your journey of leadership in NFTY. It is critical that you understand that each Board Member is responsible not only for his/her particular job, but also to build a working, supportive team with fellow officers. We function as a team at all times throughout your term. The following is expected of Regional Board members:

**Role Model** – Recognize that the members of NFTY-PAR look to you to set an example. Be aware of your behavior and attitude at all times, even when you are not actively leading. Lead by example. Never ask someone to do something that you would not do yourself. It is expected that you will uphold the NFTY Brit Kehillah.

**Brit Kehillah** – We honor our conduct code which includes the NFTY Code of Conduct at all times. It is the expectation of NFTY-PAR that the Regional Board will serve as role models for all the members of our region. As a NFTY-PAR Board Member, you will be held to a higher standard.

**Approachability** – Board Members need to be approachable by all members at all times. NFTYites should know how to reach you. At events, it is easy to spend your “free” time with all of your friends. However, it is important to remember that you now represent all of NFTY-PAR and everyone should have access to you. There are always new people to meet and talk to.

**Attendance** – You are expected to attend all NFTY-PAR and NFTY events. School will always be your first priority, but you should comprehend the travel requirements involved in the position. The current 2020-2021 calendar has not been finalized yet. As soon as that information becomes final, it will be shared. Please know that when you apply for a position on the NFTY-PAR Regional Board, you are making a commitment to make NFTY-PAR as your primary extracurricular activity.

**Communication** – It is expected that you will maintain an open line of communication with your fellow board members, the Regional Advisor, your TYG network, and the Advisors of the region. Regional Board emails and other lines of communication must be checked at least once a day.

Because of your personal leadership skills and strong commitment to Reform Judaism, you are taking a large step toward becoming a leader of your peers in PAR. This wonderful experience comes with a tremendous amount of responsibility. In addition to the above requirements, it is expected that the specific constitutional job requirements pertaining to your position will be maintained throughout your term in office.

I am fully aware of the expectations placed upon NFTY-PAR Regional Board members and commit to the terms of this Brit if elected or appointed to the 2020-2021 NFTY-PAR Regional Board. I understand that if I cannot fulfill the terms of this Brit, I will have to forfeit my Regional Board position.

Candidate’s Signature \_\_\_\_\_

Date:\_\_\_\_\_

**2020-2021 NFTY-PAR Board  
Rabbinic Certification**

Name: \_\_\_\_\_ Candidate for: \_\_\_\_\_

Dear Rabbi,

The above-named candidate intends to run for a NFTY-PAR Board position for the 2020-2021 school year. Please take the time to meet with her/him and discuss her/his potential as a board member as well as the importance of such a commitment. After you meet with the candidate, please sign the bottom of this form, certifying her/his candidacy for the position above.

It is the expectation of NFTY-PAR that the Executive Board members serve as role models for the members of our organization. They do this through their personal leadership skills, programming ability, strong commitment to Judaism and forward thinking on social issues. This wonderful experience accompanies a tremendous amount of responsibility.

By running for election as one of the seven members of the NFTY-PAR Board, the candidate is choosing to make NFTY a priority during the next academic year. Each Board member leads by the example he or she set for PAR peers. It is expected that Board members will uphold the NFTY Brit Kehillah (Code of Conduct) as well as support the enforcement of that Code at all NFTY events in which they participate. Breaking any of these rules may result in the consequences outlined in the NFTY Constitution.

Please feel free to contact us with any with any questions.

Eli Weitzman, Regional President

[par-president@nfty.org](mailto:par-president@nfty.org)

856-278-0049

Amanda Wachstein, Regional Director

[awachstein@urj.org](mailto:awachstein@urj.org)

610-470-7000

I am aware that this member of my congregation/TYG is seeking a position on the NFTY-PAR 2020-2021 Board. I have spoken to her/him in detail about this commitment. I certify that they are a member in good standing of my congregation having paid their TYG dues. I also certify her/his candidacy for the above-named position.

We request that your Rabbi write down a few key points from your discussion together:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

\_\_\_\_\_  
Signature of Rabbi

\_\_\_\_\_  
Name of Congregation

\_\_\_\_\_  
Date

I certify that I have met with my Rabbi to discuss my candidacy for the NFTY-PAR Regional Board.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date

**2020-2021 NFTY-PAR Board  
TYG Advisor Certification**

Name: \_\_\_\_\_ Candidate for: \_\_\_\_\_

Dear NFTY-PAR TYG Advisor,

The above-named candidate intends to run for a NFTY-PAR Board position for the 2020-2021 school year. Please take the time to meet with her/him and discuss her/his potential as a board member as well as the importance of such a commitment. After you meet with the candidate, please sign the bottom of this form, certifying her/his candidacy for the position above.

Please feel free to contact us with any with any questions.

Eli Weitzman, Regional President  
[par-president@nfty.org](mailto:par-president@nfty.org)  
856-278-0049

Amanda Wachstein, Regional Director  
[awachstein@urj.org](mailto:awachstein@urj.org)  
610-470-7000

I am aware that this member of my congregation/TYG is seeking a position on the NFTY-PAR 2020-2021 Regional Board. I have spoken to her/him in detail about this commitment. I certify that they are a member in good standing of my TYG having paid their dues. I also certify her/his candidacy for the above-named position.

We request that the TYG Advisor write down a few key points from your discussion together:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

\_\_\_\_\_  
Signature of TYG Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Congregation

I certify that I have met with my TYG Advisor to discuss my candidacy for the NFTY-PAR Regional Board.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date

**2020-2021 NFTY-PAR Board  
Parental Certification**

Name: \_\_\_\_\_ Candidate for: \_\_\_\_\_

Dear Parent,

Your teen has expressed interest in running for a position on the 2020-2021 NFTY-PAR Regional Board. This is a great responsibility, and we request that you carefully read the contents of this packet to understand the responsibilities that come with being a member of the Regional Board. Once you have read through the packet, please talk to your teen and discuss these responsibilities.

**We will have two parent/guardian phone calls for our candidates and parents.** Attendance on one of the calls is mandatory for the candidate and their parents/guardians so that they can obtain information about Regional Board, the responsibility that comes with the position, expectations for the year and have the opportunity to ask questions. The two calls will be on:

- **Wednesday, March 4, 2020 from 7:30pm-8:30pm**
  - <https://urj.zoom.us/j/852327571?pwd=WitqRS80Y0RjM0IPOFhEbjh0c2ZrQT09>
  - If asked to enter: Meeting ID: 852 327 571 Password: 213186
- **Wednesday, March 11, 2020 from 4:30pm-5:30pm**
  - <https://urj.zoom.us/j/285459437?pwd=V0g5RUJEdUc5N2JnelpLU2VLMndodz09>
  - If asked to enter: Meeting ID: 285 459 437 Password: 247884

**The link after the date is for our meeting on Zoom Via Conferencing, [www.zoom.us](http://www.zoom.us).** Please go to their website and either create an account (it is free) or click “*Join a Meeting*” near the top. You can then enter the meeting number from the link above. Please feel free to contact Amanda Wachstein, [awachstein@urj.org](mailto:awachstein@urj.org), before the meeting if you have any Elections or Zoom set-up questions.

Please feel free to contact us with any with any questions.

Eli Weitzman, Regional President

[par-president@nfty.org](mailto:par-president@nfty.org)

856-278-0049

Amanda Wachstein, Regional Director

[awachstein@urj.org](mailto:awachstein@urj.org)

610-470-7000

I have read “the letter to parents” and understand that being on the NFTY-PAR Regional Board is a serious commitment. I recognize that my son/daughter will be expected to participate in both regional events, North American events, Board functions, pop-up events and TYG caravans/events. I am supportive of my son/daughter’s involvement in the NFTY-PAR Regional Board, both financially and emotionally. I am confident that my son/daughter is entering the Regional Election process with complete knowledge of what it means to be a Regional Board member. I will do my best to enable my teen to perform his/her duties should he/she be elected. I have read the NFTY-PAR Board Election Packet and the NFTY-PAR Brit Avodah.

Please be sure to review the event calendar before signing this form.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Congregation

I certify that I have met with my parent/guardian to discuss my candidacy for the NFTY-PAR Board.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date

Dear NFTY-PAR Parent/Guardian,

It is so exciting to know that your teen feels significantly connected to a Reform Jewish youth organization and wants to explore his/her leadership potential within the group. I hope that your son/daughter has taken sometime to discuss this decision with you. This is an important decision for your family. The reality is that a Regional Board position requires a sizable commitment from your high school student. Some youth find it challenging to serve on the Regional Board while participating in school sports, theater, or other extra-curricular activities. In this light, it is very important that each candidate, as well as their parents, be aware of the obligations of holding a Regional Board position.

School and scholastic achievement will continue to be a priority during the year that your teen serves on the Regional Board. Your teen will hopefully learn time management skills and how to balance schoolwork, NFTY, and other typical high school activities. You may want to discuss with your teen whether he/she will feel overwhelmed if faced with too many demands, and if eliminating other time-consuming activities would be necessary if elected to serve on the Regional Board.

The time commitment is the following:

- 1) Attendance at all regional events plus 2 New Board/Old Board Meetings.
- 2) Attendance at regularly scheduled Board meetings (3 meetings per event, each meeting is approximately 5-7 hours on the weekend).
- 3) Help in preparing and planning for regional events.
- 4) Participation in Mechina in June (at URJ Camp Newman) and NFTY Convention (Mid-Year Boards) in February.
- 5) Impromptu or emergency Board functions.
- 6) Helping promote membership within the region by participating in TYG caravans.

Naturally, there are situations where there is a prior family commitment, or where travel is simply not a possibility. These situations will be given consideration.

The financial responsibilities of a Board member are the following:

- 1) Your teen will be expected to attend and pay for every regional event. I realize that the cost of regional events is substantial. Therefore, I will work with you to make financial arrangements as needed. Board members may apply for the NFTY-PAR Scholarship Fund. Arrangements must be made prior to each event.
- 2) Mechina in June and NFTY Convention in February will be partially subsidized by the region. You will also be responsible for transportation to Mechina and NFTY Convention.
- 3) Depending on your teen's position on the Regional Board, they may be asked to purchase supplies, copies, etc., and then be reimbursed. Reimbursement checks from the region will generally be sent within three-four weeks of receipts being submitted to me.
- 4) As our region is geographically large, your teen may need to drive or take the train to board meetings. Reimbursement is available for train tickets.

If elected, your teen will be a Regional Officer. He/She is expected to follow and uphold the NFTY Brit Kehillah, Code of Conduct, at all times during events. If she/he fails to do so, removal from position will result in addition to receiving additional consequences of unacceptable actions.

Holding a position on the Regional Board offers an extremely fulfilling and rewarding experience. As the NFTY-PAR Regional Director, I will be working closely with the Board to provide support and help them work together as a team. This is a wonderful opportunity for your teen to enhance leadership skills including time management proficiency and communication competence. This is also an opportunity to create wonderful memories and lifelong friendships. I commend your teen for deciding to take the risk and run for a position.

If you have any questions regarding positions on the Regional Board, please feel free to call me at 610-470-7000 or email at [awachstein@urj.org](mailto:awachstein@urj.org). I look forward to keeping communication open with the parents of our Regional Board Members.

**2020-2021 NFTY-PAR Regional Board**  
**Guidelines for Writing Letters of Intent, Qualification Sheets and More for**  
**Elected Positions**

In order to raise the bar on leadership potential in our region, our Constitution requires that all candidates for the Regional Executive (elected positions) submit a Letter of Intent to inform the region of their plans for the upcoming year should they be elected. The following are some basic guidelines for writing Letters of Intent:

**Letters of Intent** should be no longer than one side of one page. Your Letter of Intent should include a basic summary of what you intend to do in the upcoming year, how you intend to do it, and any other relevant information. In essence, you are submitting a condensed version of your platform. The Letters of Intent will be submitted to the entire region after they are received by the NFTY-PAR Regional Director, President, and CVP prior to Elections, so if there is any information you would like kept confidential until your speech, do not include it in your letter. The Letters of Intent will be posted on the NFTY-PAR website for public review prior to Elections.

While your Letter of Intent should not be vague in any way, it does also not have to be specific; you are merely submitting a summary of your platform. Remember, you will have the opportunity to elaborate on your platform in your speech and during Q&A at Elections.

**Qualification Sheet** should not exceed one side of one page. The qualification sheet should include your name, position you are seeking, personal reasons for running, qualification and goals. Prior to Elections, this sheet will be submitted to the entire region after they are received by the NFTY-PAR Regional Director, President and CVP. Qualification Sheets may also be printed by the candidate and handed out to the region during their speech.

The following is a list of the Elections procedures that will take place:

We will proceed in gavel order, beginning with President → Communications VP. Each candidate will begin with his/her speech followed by Q&A and then the 30 second summation speech. Voting for that position occurs after each candidate speaks. After the President position is finalized, we will move to PVP→ CVP.

**Speeches:** Each Presidential candidate will deliver his or her speech which should not exceed five minutes. Vice Presidential candidates will deliver his or her speech which should not exceed four minutes. Each candidate, within the position, will be placed in alphabetical order by last name. The time limit will be enforced, and you will be stopped if your speech exceeds the four or five-minute limit.

**Question and Answer Session:** Each candidate will have five minutes to answer questions from delegates pertaining to his or her qualifications and goals. The Elections Chair can end this session if there are no further questions. After the Q & A, each candidate will have the opportunity to sum up his or her campaign in a 30 second summation speech. The Q & A session will go in the same order as the speeches. Once the candidates for a particular position have finished that Q & A session, voting for that position will begin. Each candidate has their own Q & A in front of the region.

**Additional information:**

**Program Requirement:** A large part of being on Regional Board is planning events. Writing programs is a key component of planning these events, and as such we ask that every candidate practice that skill. We require each candidate to write one program in NFTY Program Format based around any of **NFTY's Program Initiatives** and/or around **Leadership**. To learn more about NFTY's Initiatives, visit [www.nfty.org/take-action](http://www.nfty.org/take-action). The program should be 60 minutes in length. For the NFTY Program Format please go to: <https://nfty.org/resources/youth-group-administration/programming/>.

These programs will not be shared with the region, as their use is strictly for feedback purposes from the current Regional Board. We find that it is helpful for candidates to come into the position with at least one program written and feedback to give right away. Information on the Program Format (<https://nfty.org/resources/youth-group-administration/programming/>) or the program initiatives can be found on the NFTY website ([www.nfty.org](http://www.nfty.org)). Feel free to ask any current Regional Board members or the Regional Director if you have any questions.

**Campaigning:** There is NO campaigning for a NFTY-PAR Regional Board position before or during Elections. Campaigning includes any sort of button or flyer, candy or monetary bribes, and e-mails or letters announcing candidacy. Breaking these rules will result in disqualification from the Election.

**Handouts:** During speeches, candidates are permitted to pass out materials that directly relate to their position, i.e.: qualification sheets only. Any other materials will be considered unfair campaigning. There are no handouts allowed during the question and answer session.

**Drop Downs:** When a candidate loses the election to the position originally desired, he or she will have the option to drop down. This allows the candidate to run for a position lower in gavel order. The candidate will be allowed to present a one-minute speech for the new position immediately prior to the persons Q & A session. Candidates may drop down only once and must inform the NFTY-PAR Advisor, President, and Communications VP before the beginning of the positions Q&A Session. **DO NOT LET ANYONE KNOW OF YOUR INTENTION TO DROP DOWN PRIOR TO THE ELECTION FOR YOUR FIRST POSITION.** It is unfair and could hinder your chances at the first position.

**Petition:** If, for some reason, either you fail to submit your letter of intent on time or if you make your decision later, you may run by petition. You must inform the NFTY-PAR Regional Director that you intend to run by petition. The petition must be signed, in person, by fifty (50) current, active PARites (who have attended an event since May 2018) and your TYG Advisor. It must be in the hands of the NFTY-PAR Regional Director **no later than Friday, April 3, 2020.**

**The following items MUST all be received by the NFTY-PAR Regional Director ([awachstein@urj.org](mailto:awachstein@urj.org)) by March 20, 2020 (all shared as PDF files):**

- Candidate Declaration Form
- NFTY-PAR Brit Avodah (Work Covenant)
- Rabbinic, TYG Advisor, and Parental Certification Forms
- Letters of Intent
- Qualification Sheet
- Program
- Picture of yourself – shared as a JPG file

**The following items MUST be received by the NFTY-PAR President ([par-president@nfty.org](mailto:par-president@nfty.org)) & FVP ([par-fvp@nfty.org](mailto:par-fvp@nfty.org)) by March 20, 2020:**

- Letters of Intent
- Qualification Sheet
- Program

Should you have any other questions concerning Letters of Intent, please contact us.

Eli Weitzman, Regional President  
[par-president@nfty.org](mailto:par-president@nfty.org)  
856-278-0049

Amanda Wachstein, Regional Director  
[awachstein@urj.org](mailto:awachstein@urj.org)  
610-470-7000

**2020-2021/5781 NFTY-PAR Region  
Calendar of Events**

**Attendance at all regional events is REQUIRED for all Regional Board**

Below is a **tentative schedule**, the final schedule will be posted to the web site and shared in at our New Board/Old Board Meeting:

- **NFTY-PAR New Board/Old Board (NBOB) Training – April 24-26, 2020**
  
- **Kickoff – September 12, 2020**
- **Leadership Training – October 3 or 17, 2020**
- **Fall Kallah – November 20-22, 2020**
- **Fall 6 – December 1, 2020**
- **WINSTY – January 15-17, 2021**
- **Spring 67 – TBD (April)**
- **Spring Kallah – April 8-11, 2021**
- **New Board/Old Board – April 30-May 1, 2021**
- **Hag/Mac – May 21-23, 2021 (Tentative)**

Attendance at the following events is **expected** for all Regional Board members:

- **Mechina, North American Executive Conference**  
July 4-7, 2020 • URJ Camp Newman, California
  
- **NFTY Convention (Mid-Year Board Meeting)**  
February 12-15, 2021 • URJ Greene Family Camp, Bruceville, TX

**\*Note:** School and Family issues (or issues of equivalent importance) are always valid excuses for not attending an event. Please contact the Regional Director to discuss your concern in more detail.

**\*\*It is *extremely* important for Regional Board members to attend the NBOB weekend, please put this event on your calendars NOW.**

# Job Descriptions based on the NFTY-PAR Constitution

## ARTICLE VI: EXECUTIVE BOARD

### Executive Board

SECTION A: There will be an Executive Board composed of a President, six (6) vice-presidents. The President may vote only to break a tie.

SECTION B: The Executive Board will be an organ of the General Board and will act as an advisor to the General Board.

## ARTICLE VII: OFFICERS

SECTION A: The first elected officer of NFTY-PAR will be the President. It will be the duty of the President:

1. To preside at all General and Executive Board meetings. He or she will preside at all Open Board meetings except the Annual elections meeting, when the Elections Chairperson will preside.
2. To appoint regional Cabinet members and committee chairpersons with the approval of the Executive Board. He or she may remove chairpersons and create committees when necessary with the consent of the Executive Board, even when such committees are specified in this constitution.
3. To be responsible for all work of, and exercise direct supervision over all regional officers, regional Cabinet members, and regional committees.
4. To be responsible for the execution of all laws of the organization as prescribed in the constitution or as enacted by the Executive board and/or the General Board.
5. To be skilled in and knowledgeable about NFTY's Programming and Social-Action resources and projects.
6. To be the official representative of NFTY-PAR at all extra group activities either in person or by representative, unless otherwise prescribed in this constitution.
7. To represent NFTY-PAR as a North American Board member at meetings of the North American Board of NFTY.
8. To travel to subregions to help with caravans, events, etc.
9. To keep in contact with the NFTY Presidents' Network, the NFTY President, and the NFTY Liaison.
10. To keep in contact with NFTY directors and NFTY-PAR TYG Presidents and assist them whenever possible.
11. To step in when another board member is unable to fulfill his or her responsibilities.
12. To write agendas for board meetings and write a section of the NFTY-PAR Newsletter.
13. To oversee all NFTY-PAR regional and subregional events.
14. To index all resolutions passed at NFTY-PAR General Board meetings and make them a permanent part of the records of NFTY-PAR. The President will continually update the index and distribute it to all NFTY-PAR General Board members at the first General Board meeting of the NFTY Year.

SECTION B: The next elected officer of NFTY-PAR will be the Programming Vice President (PVP). It will be the duty of the PVP:

1. To serve on the Programming Network of NFTY.
2. To assist with the regulation of the NFTY-PAR Program Bank which is under the supervision of the NFTY-PAR Advisor.
3. To be in charge of the regional aspects of the *Tikkun Olam* Programming Award, and encourage TYGs to submit programs for recognition and competition.
4. To be knowledgeable of, able to, and available to teach the different aspects of the NFTY Programming Format and be accountable for any changes made by NFTY General Board.
5. To understand many different programming techniques to effectively assist TYGs with programming.
6. To brainstorm and execute new programming techniques within regional programming.
7. To lead the regional Programming Network and assist TYGs with programming and fulfilling Jewish values whenever possible.
8. To create a section of the NFTY-PAR TYG Handbook (published biennially) regarding programming.
9. To make NFTY-PAR's TYGs aware of all NFTY and NFTY-PAR Programming resources.
10. To keep in close contact with other members of the NFTY-PAR Programming Network to help our region.
11. To edit, revise, and advise on all programming for the region under the supervision of the NFTY-PAR Advisor.
12. To oversee and periodically evaluate members of the Programming and Groupleading General Board Committees.
13. To take the President's place when the President is absent.
14. To represent NFTY-PAR as a North American Board member at meetings of the North American Board of NFTY.
15. To write a section in the NFTY-PAR Newsletter.
16. To be accountable and to assist the NFTY-PAR Membership VP and other Regional Board members in the recruitment process.

**SECTION C:** The third elected officer of NFTY-PAR will be the Social Action Vice President (SAVP). It will be the duty of the SAVP:

1. To stay in close contact with TYG SAVPs to assist with social action projects on TYG and local levels and to assist them whenever possible.
2. To create a section of the NFTY-PAR Newsletter.
3. To serve on the NFTY Social-Action Network (NSAN).
4. To stay in close contact with the NFTY SAVP to keep NFTY-PAR involved in NFTY social action programs (i.e., Power of Knowledge, High Holiday Hunger Project).
5. To create programs to distribute to TYGs to encourage social action and aid in the completion of *Tikkun Olam*.
6. To keep in close contact with other SAVPs in NFTY to improve and help our region and other regions.
7. To ensure that social action programming is a part of every event.
8. To create or select *Mitzvah* Projects, regional social action projects (i.e., Legacy Project, Habitat for Humanity) The SAVP will act as a liaison to any of these outside organizations (i.e., Legacy Project, Habitat for Humanity).
9. To oversee the *Mitzvah* Corps Co-chairs and assist them with fundraising for *Mitzvah* Corps and *Mitzvah* Projects if necessary (i.e. designing and printing publicity pamphlets, pledge cards, and envelopes; making sure TYGs do their fundraisers, providing resource materials for TYG fundraisers such as "How-to-do-a-Phone-a-thon" pamphlets, etc.)
10. To inform the region about *Mitzvah* Projects and *Mitzvah* Projects fundraising.
11. To ensure that NFTY-PAR recycles all possible materials used at its conventions and encourage TYGs to recycle.
12. To oversee NFTY's High Holiday Hunger Project within NFTY-PAR as directed by the NFTY SAVP. He or she will work with the NFTY-PAR PVP on this project.
13. To represent NFTY-PAR as a North American Board member at meetings of the North American Board of NFTY.

**SECTION D:** The fourth elected officer of NFTY-PAR will be the Religious and Cultural Vice President (RCVP) It will be the duty of the RCVP:

1. To create and write, or delegate others to create and write, all services for all NFTY-PAR functions. If others are delegated to create and write services, the RCVP will approve of all services before they are performed at NFTY-PAR functions.
2. To stay in close contact with the NFTY-PAR Rabbinical Advisors.
3. To stay in close contact with TYGs and other RCVPs to help them write services, serve as a religious and cultural resource for them, and assist them whenever possible.
4. To oversee the religious and cultural committee (i.e., Torah Corps)
5. To write a section of the NFTY-PAR newsletter.
6. To promote the NFTY Study Theme within NFTY-PAR.
7. To act as a liaison to the Association of Reform Zionists of America (ARZA), of which NFTY is the youth arm.
8. To act as a liaison to Netzer Olami, the worldwide Reform Jewish Youth Movement.
9. To stimulate knowledge of our Jewish heritage in keeping with Reform Judaism's creed of "Choice Through Knowledge."
10. To serve on the RCVP Network of NFTY.
11. To stay in close contact with the NFTY RCVP to help our region stay informed about NFTY.
12. To keep the region updated on current events in Israel and Reform Judaism through social media such as the NFTY-PAR Facebook page, blog and twitter.
13. To partner with the NFTY-PAR Head Song Leader to create meaningful music experiences during T'filah.
14. To assist the NFTY-PAR Head Song Leader as necessary in overseeing the NFTY-PAR Song Leading Committee.
15. To promote all of NFTY's Religious and Cultural projects within NFTY-PAR.
16. To maintain and regularly update the NFTY-PAR Service Bank, consisting of all services held at NFTY-PAR regional, subregional, and TYG events.
17. To represent NFTY-PAR as a North American Board member at meetings of the North American Board of NFTY.
18. To oversee the RCVP Network of NFTY-PAR.
19. To write a section of the NFTY-PAR TYG Handbook (published biennially) regarding Religion and Culture in the TYG.

**SECTION E:** The fifth elected officer of NFTY-PAR will be the Membership Vice President, (MVP). It will be the duty of the MVP:

1. To be directly accountable to the President and will assist him or her in the performance of his or her duties.
2. To oversee existent TYGs and try to establish new ones within Reform congregations in the geography of the region.
3. To attempt to restore inactive TYGs.
4. To keep all TYG officers and advisors informed about regional activities.
5. To lead recruitment efforts of the NFTY-PAR Executive Board.
6. To help manage NFTY-PAR's many social media profiles under the advisement of the NFTY-PAR Advisor for recruitment purposes.
7. To run caravans for potential TYG members.
8. To serve on the NFTY MVP Network.
9. To write a section of the NFTY-PAR newsletter.
10. To create a section of the NFTY-PAR TYG Handbook (published biennially) regarding membership in the TYG.
11. To keep in contact with and over see their Secretary/ies of New Members and assist them with the creating of activities for new members of PAR.
12. To oversee the Big/Little Initiative and ensure the creation of "intentional and thoughtful" pairings.
13. To keep in contact (by means of social media or otherwise) with the four (4) membership chairs and with all TYGs to help with any problems, to keep them updated about regional activities, and to assist them whenever possible.
14. To solve problems between TYGs under the advisement of the NFTY-PAR Advisor.
15. To keep in touch with all TYG MVPs on a regular basis and help them when needed.
16. To create Membership Initiative programs with the intent of increasing attendance at regional events.

SECTION F: The sixth elected officer of NFTY-PAR will be the Fundraising Vice President (FVP). It will be the duty of the FVP:

1. To be responsible for all regional fundraising, except *Mitzvah* Corps and *Mitzvah* Projects fundraising
2. To create NFTY-PAR paraphernalia and candy to sell at events.
3. To sell NFTY-PAR articles at all NFTY-PAR and NFTY conventions.
4. To oversee the Canteen Committee.
5. To write a section of the NFTY-PAR newsletter.
6. To keep in close contact with other Fundraising VPs/Treasurers to help our region and other regions.
7. To oversee NFTY-PAR's TYG FVPs/Treasurers and assist them whenever possible.
8. The NFTY-PAR FVP is required to have served on the Canteen Committee for a minimum of 1 year, or have special dispensation from the NFTY-PAR Regional Director and President, in order to be eligible to run.

SECTION G: The seventh elected officer of NFTY-PAR will be the Communications Vice President (CVP). It will be the duty of the CVP:

1. To keep the organization's mailing lists up to date and correct. The Key Mailing List must be published and distributed before NFTY-PAR's first event of the school year. The General Mailing List must be updated constantly and available throughout the year.
2. To notify all Board members of any meetings and conduct all correspondence of the organization.
3. To publish a NFTY-PAR newsletter (*Oliver's Penn*) at least one (1) time per year.
4. To record the minutes of all General and Executive board meetings.
5. To distribute the minutes of all meetings to all meeting participants, all TYGs, the NFTY-PAR advisor, and the regional rabbinic advisors. He or she will keep the minutes available to all regional TYG advisors or rabbis who want them. Minutes must be prepared for distribution within a month after any board meeting.
6. To write a section of the NFTY-PAR newsletter.
7. To put out several mailings and/or electronic notifications (Facebook and other social media communications) concerning regional functions
8. To help establish TYG newsletters, oversee NFTY-PAR's TYG Secretaries/Communications VP, and assist them whenever possible.
9. To oversee the Yearbook Editor, Yearbook Committee, OP Committee, and Blog Committee.
10. To serve on the NFTY CVP network.
11. To coordinate 'push weeks' with the rest of Regional Board in order to advertise regional events

# NFTY-PAR Regional Expectations for all Regional Board Members

Candidates for NFTY-PAR Regional Board and their families-

The following is a list of other regional expectations that are not outlined in the constitution, that you should be aware of before making your ultimate decision. Remember: while being a Regional Board member is a fun and enriching experience, it is a responsibility and something that you must be dedicated to.

## Attendance at all Regional Events

- *All Regional Board members are expected to be in attendance at all regional events. If you cannot be at an event, it is acceptable with a valid excuse and the Regional President and Advisor need to be told as far in advance as possible.*

## Support for other Regional Board members

- *Regional Board members must act as a support system for all other Regional Board members. If one Board member is in need of help with a program or other project, all Regional Board members should offer support to that board member.*
- *Every board member is going to have a busy time during the year where they need help (there is nothing wrong with this), **other board members should be there to support them.***

## Board Communication

- *All Regional Board members should be available for Board meetings, Zoom and/or conference calls throughout the year.*
- *All Regional Board members should be in contact with the rest of the board throughout the year including being a part of an e-mail group and **responding to all necessary e-mails, and any other form of communication, in a timely manner.***

## Provide Ideas

- *No NFTY-PAR Regional Board member should be silent! All ideas are welcomed and expected from all board members in order to promote growth in the region and the creation of the best programming possible.*
- *Similarly, all board members should be willing to provide input on all programs and services and **act as a resource** for all board members and non-board members throughout the year.*

## Maintain Deadlines

- *Planning a regional event takes a lot of work, and therefore all Regional Board members are expected to maintain all deadlines given to them.*
- *If a Regional Board member cannot make their deadline they should not hesitate to ask for help and all other Regional Board members should be available to help them make that deadline.*



## North American Federation of Temple Youth-Pennsylvania Area Region

590 Centerville Road, #165, Lancaster, PA 17601

[www.nfty.org/par](http://www.nfty.org/par)

### **President**

Eli Weitzman

[par-president@nfty.org](mailto:par-president@nfty.org)

### **Programming VP**

Anna Schwartz

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### **Social Action VP**

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### **Religious & Cultural VP**

Abby Hart

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### **Membership VP**

Shayna Saltzburg

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### **Fundraising VP**

Shayna Pellen

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### **Communications VP**

Rachel Eisenman

[par-cvp@nfty.org](mailto:par-cvp@nfty.org)

### **Senior Regional Director of Youth Engagement for NFTY-PAR**

Amanda Wachstein

[awachstein@urj.org](mailto:awachstein@urj.org)

610-470-7000

Dear Potential Candidate,

We commend and support your consideration to run for NFTY-PAR Regional Board. By doing so, you are showing your dedication to the region and initiative in taking a leadership role. However, given the rigor and large responsibility of being on Regional Board, there are some qualifications and expectations that were not explicitly stated before in other election materials that we would like to address.

- As a Regional Board member, you are a Board member first and your position second. You are expected to partake in every aspect of planning events, from writing and executing programs and services to event recruitment to attending meetings and events to acting as a role model for the entire region—*all the time*.
- You should be more than comfortable leading and being in front of a group—large and small.
- A candidate for election **must** have attended 5 weekend long regional events, unless a special exception is granted at the discretion of the NFTY-PAR Regional Director and NFTY-PAR President.
- You should have group-led at least twice in your NFTY-PAR career.
- It is strongly encouraged that you have been on your TYG Board for at least one term prior to running.

As you continue the elections process, we strongly encourage you to talk two current NFTY-PAR Board members, especially the person holding the position for which you want to run, to discuss realistic responsibilities of being a Regional Board member and holding that position.

If you have any questions or concerns, please do not hesitate to contact either Eli Weitzman (NFTY-PAR President), Shayna Pellen (NFTY-PAR Fundraising VP) or Amanda Wachstein (Senior Regional Director for NFTY-PAR).

Sincerely,

NFTY-PAR Regional Board 2019-2020/5780